

### **What is a Scientist to Scientist Meeting?**

Scientist to Scientist Meeting - Relatively small meeting between ORD, Program Offices and Regions. The objective is to communicate results and expectations of research in a specific area to client offices and give researchers a better understanding of client office needs and regulatory agendas. These meetings will generally be internal to EPA to foster open discussion of topics, result in a stronger relationship between researchers and clients, and help in future planning and policy development within the Agency. Presentations should be interactive to allow participants to clearly communicate and develop a firm understanding of the issues. Participants will generally include ORD researchers from all applicable research teams (Waste, Multi Media, etc.) and Program and Regional representatives working within the specific topic area. Invitations outside the EPA will be limited to those participants who bring a specific contribution to the meeting not otherwise available and would not hamper open communication. Outside participants should be carefully considered the team arranging the meeting.

Conference - A larger meeting, including all relevant and interested participants, to discuss a particular topic and exchange information regarding current research activities and Program and Regional needs. These meetings will be planned to include a broad range of participants including ORD, Programs, Regions, other Federal, academia, and industry at the discretion of the team arranging the conference. The objective of the conference is a broad exchange of ideas and research activities to inform the client offices and allow the opportunity for the client offices to give input to researchers. A more standard presentation format would likely be used given the larger size of a conference. Although information would be useful to planning and policy development, specific discussions in these areas would be more limited due to external participation unless the conference is specifically designed for that purpose.

Workshop - A workshop will typically be held to resolve problems or develop policy in a specific area by facilitating interactive communication between researchers and Programs/Regions. These meetings will generally allow clients and researchers to discuss problems or issues with the goal of resolving the problem, developing a pathway to resolve the problem, or creating/updating a policy. Presentations are expected to emphasize directed questions on real current or near term issues and allow participants to develop solutions or next steps. Participants should be targeted by the team developing the workshop to include problem holders and internal (or external where applicable) researchers who are capable of providing direct support to meet the immediate need.